

Reference : HUMAN RESOURCES
Section : GENERAL
Title : EMPLOYEE EVENTS - BRANCH PARTICIPATION
Policy Number : 04-01-01
Issue Date : 09/30/2001
Revision Date :

I PURPOSE

The purpose of this policy is to better define the areas of jurisdiction of Public Affairs and Human Resources.

II POLICY

All matters that relate to employee training, retirement and recognition dinners, ticket sales and the like shall fall within the jurisdiction of Human Resources. Participation in career nights, employee opportunity and benefits fairs, etc., will also be up to the discretion of Human Resources.

In such cases where the Authority is or will become involved in social events, which will have a bearing upon the image of the organization within the community, Public Affairs will act as the lead branch.

In all cases, the Public Affairs Department will act as an adjunct to Human Resources, providing materials and staff support when appropriate.