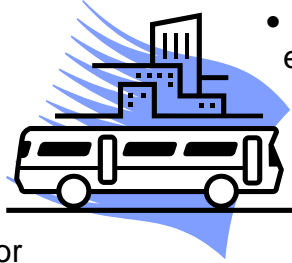


# Rules And Regulations For Student Travel On NFTA Metro Public Transit

## General

- You have the same rights as any rider of the NFTA Metro system. You also have the same responsibilities as any rider of the NFTA Metro system.
- Metro Bus and Rail is an extension of the school day. Appropriate behavior is expected at all times while in the Metro System. There will be consequences for poor behavior while on NFTA Metro.
- Student behavior expectations are outlined in the District's Code of Conduct. Failure to adhere to the rules and regulations of the District and the NFTA may result in your pass being changed to a limited access pass or possibly confiscated.



- **Green Pass** – provided to all eligible students that are enrolled in work study programs. Students may use this pass between the hours of 6:00 AM and 7:00 PM. **Your student must complete all travel by 7:00 PM. This student pass type will not be activated for use, or honored by Metro, after 7:00 PM.** There is no routing assigned to this pass type.

## Pass Types

- **Blue Pass** – provided to all eligible students in grades 10 and above. Students may use this pass between the hours of 6:00 AM and 10:00 AM and 2:00 PM and 7:00 PM. **Your student must complete all travel by 7:00 PM. This student pass type will not be activated for use, or honored by Metro, after 7:00 PM.** There is no routing assigned to this pass type.
- **Red Pass** – provided to all eligible students in grades 9 and lower. This pass may also be issued to students in grades 10 and above if they have engaged in prohibited activities while using the Metro system. Students may use this pass between the hours of 6:00 AM and 10:00 AM and 2:00 PM and 7:00 PM. **Your student must complete all travel by 7:00 PM. This student pass type will not be activated for use, or honored by Metro, after 7:00 PM.** Each student with a Red pass will be assigned a PM Designated Route that they must take on their trip home in the afternoon.

## Who, when and where you can use your pass

- Your bus pass can only be used on official school days.
- Your bus pass can only be used by you. You cannot share your pass with another student or anyone else.
- Each student with a **Red Pass** is assigned a PM Designated Route that they must take on their trip home. The bus pass can only be used on the designated routes between school and home.
- If you need a different route assignment you must fill out a PM Routing Change Request Form. Your school Security Officer will have these forms available. You can also download the form at: <http://www.buffaloschools.org/Transportation.cfm?subpage=6787>, or you must go to 105 Bailey to fill out the Routing Change Request.
- All Route assignments will be permanent after December 14, 2018. After this date Route assignments will only be changed if you move.
- You need to purchase a ticket or have a valid form of payment if you are using Metro and your pass is not valid.
- You **MUST** use the Specials if they are available at your school at dismissal.

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- Your bus pass can only be used during the hours marked on the pass.
- You may contact your child's school security officer with any questions or concerns regarding your child's transportation arrangements.

### **When you must show your pass**

- Your bus pass must be shown face up to the Bus Operator each time you board a bus.
- All riders must show their pass, or proof of payment, to a Police Officer or Fare Inspector when asked on the Rail.

### **Riding rules**

- You must follow all posted rules and regulations of the NFTA. This includes following all traffic related laws both while on NFTA vehicles and while boarding and exiting.
- While arriving at or embarking from a Metro bus you must follow all safety regulations. A Metro Bus does not have the same safety devices that a yellow school bus has. There are no stop lights to notify drivers that you are crossing a street. **Be careful when crossing the street after getting off a Metro bus.**
- You are not allowed to loiter or wait in or around Rail Stations, on school premises or at bus stops. If you need to be in a Rail Station, move immediately to the Boarding Platform or Bus Stop and board the bus or train immediately.
- Prohibited activities while on buses or trains or train stations include but are not limited to:
  - Eating or drinking
  - Playing electronic devices without headphones
  - Fighting
  - Use of vulgar language
  - Throwing objects
  - Possession of any weapons
  - Any criminal activities

- Smoking is prohibited on all NFTA property & vehicles. This includes ALL forms of tobacco and e-cigarettes.
- Good behavior is expected at all times while in the Metro system.
- Criminal behaviors such as fighting or weapons on the NFTA Metro system may be dealt with through the legal system.
- You must show respect for Bus Operators, Police Officers, Fare Inspectors and school officials if they question you about your bus pass use.
- If the Bus Operator, Fare Inspector or Police Officer asks you to surrender your pass, do so cooperatively. Report the incident to your school ASAP.

### **Consequences for inappropriate behavior**

- Failure to adhere to NFTA rules and regulations may result in routing restrictions being placed on the student pass or the suspension of transportation services.

### **Replacing a lost or missing pass**

- If you lose your pass, your parent or other responsible party must complete and sign an **Application to Replace a Lost or Stolen Bus Pass**. This form can be downloaded at: <http://www.buffaloschools.org/files/6812/application%20to%20replace%20metro%20pass.pdf>. The completed form can be faxed to 716-878-9744.

OR

- Your school Security Officer can submit an Application to Replace a Lost or Stolen Bus Pass.

**The process to obtain a  
replacement pass for lost, missing  
or confiscated passes can take up  
to 10 days.**