

Safety Bulletin

Topic: Annual Third-Party Audits

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Subject Overview: We recently completed our annual third-party facility safety audits for 2019. While the audit focused on all areas of compliance, the largest number of violations were related to electricity, fire prevention, and hazard communication. As these topics are continuous areas of focus in bulletins, facility inspections, and required training, increased facility awareness and commitment is needed to remedy the violations in question and prevent future occurrences.

1. Electrical hazards continue to be a leading violation in our third-party audits, as they have been in previous years. The misuse of power strips including plugging a power strip directly into a second, or plugging large appliances into a power strip were common violations. Equipment power cords were also found to be damaged or missing a ground pin. Check your workspace for electrical hazards and report any findings to supervision. Given the high severity of electrical hazards, these violations require immediate corrective action.

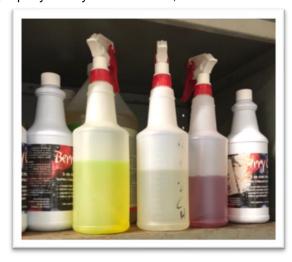






L-R: a plug is missing the third prong, a defective cord, and a power strip is plugged into a second power strip

2. Hazard Communication was another top finding during the third-party audits. Most findings dealt with unlabeled chemical bottles, or improper container use. Missing labels and/or incorrect storage of chemicals can lead to the misuse of products, which can lead to unintended chemical reactions or harm to individuals. Take the time to properly label your containers, so that we do not experience any mix-ups!





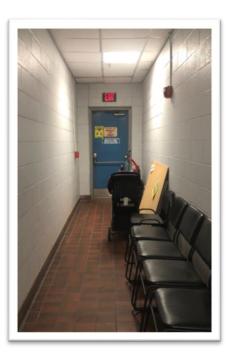
L-R: Bottles with labels that are not legible or missing, as well as chemicals being stored in food containers



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3. The third most prevalent finding was related to fire prevention and emergency preparedness. Examples of findings included housekeeping issues near emergency exits, lack of signage for fire extinguishers, and unmounted fire extinguishers. It is important that these safety measures are properly maintained, so that the equipment can be quickly located and properly utilized in the event of an emergency.







L-R: an unmounted fire extinguisher, congestion around an emergency exit, and storage in front of fire extinguisher

The following locations were the top performers in the annual audit. Keep up the great work!

- Cold Spring Garage
- Facilities Maintenance Department
- NFIA Airfield & Terminal
- BNIA Terminal

